



**MERCER COUNTY SPECIAL SERVICES SCHOOL
DISTRICT**

1020 Old Trenton Road
Administrative Offices – Second Floor
Hamilton, New Jersey 08690
Telephone: 609-631-2100
Web Site: <http://www.mcssid.org>

Kimberly J. Schneider, Ed.D.
Superintendent

TO: Parents and Guardians

FROM: Kimberly J. Schneider, Ed. D.
Superintendent of Schools

SUBJECT: Emergency Preparedness

As you know the United States is dealing with uncertain times. In order to be prepared for anything I am asking for your support and assistance.

We have plans for the traditional emergencies such as fire, accident, violence, etc. However, the current situation will have to be dealt with based on the specific circumstances that may occur.

Each school has developed contingency plans that address keeping the children in school or returning children to their families based upon the directions issued by the appropriate authorities addressing any emergency situation.

In the event of any emergency, listen to the radio or other emergency broadcast and follow the instructions given.

Do not come to the school to pick up your child unless you have been instructed to do so.

You can call **609-570-1124** in order to get information as to the whether your child will remain in school, be bussed home or can be picked up.

If children are to remain in school, be assured that your child's needs will be met.

This memorandum is not meant to scare. Rather, it is being sent to assure you that our schools will be prepared to keep your child safe and secure and will follow the directions of the appropriate emergency management authorities.

If you have any specific questions, feel free to contact your building principal.

Thank you