

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MINUTES

BUSINESS MEETING
Monday, November 2, 2020
4:30 pm

The monthly business meeting for the month of November 2020 was held this day virtually due to Covid19 Regulations.

The Board of Education took the following actions:

1. CALL TO ORDER: Board of Education President Camille Rainiero called the meeting to order at 4:30 pm.

OPEN PUBLIC MEETING STATEMENT: Ms. Rainiero read the following statement:

In accordance with the provisions New Jersey Open Public Meetings Law, the Board of Education has caused notice of this meeting to be posted in the Board Office and in the Mercer County Clerk’s Office and mailed to the *Trenton Times*.

ROLL CALL: Present: Camille Rainiero, Lisa Vena, Jan Lewis, Gerald Stockman & Stacy Morgan Santo.

Also Present: Dr. Kimberly Schneider, Superintendent, Deborah Donnelly, Business Administrator/Board Secretary, and Walter Bliss, Board Attorney.

2. PLEDGE OF ALLEGIANCE: Suspended
3. PUBLIC SESSION: held at the end
4. Approval of the October 6, 2020 Board Meeting Regular Minutes:

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo		X	X			
Stockman			X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

5. Bills To Be Approved totaling \$3,789,633.91 and authorization of transfers within program areas as approved by the Superintendent

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

6. Board Secretary/Treasurer’s Report for September 2020

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman			X			
Lewis		X				
Vena	X		X			
Hernandez-Manno						X
Rainiero			X			

7. Correspondence & Communications – The Code of Ethics was presented to the Board By Board Attorney, Walter Bliss as required by law.

8. Committee Reports – None

9. Superintendent’s Report - None

New/Special Projects: None

Recommend Board approve the following:

PERSONNEL & ADDENDUM

BE IT RESOLVED That the Board of Education does hereby approve the following appointments, reappointments, adjustments, resignations, terminations, retirements, leaves, transfers, suspensions, and requests for expedites, emergency certification for the School Year 2020 – 2021 as recommended by the Superintendent.

BE IT FURTHER RESOLVED That the Board of Education submit to the County Superintendent, as required, applications for emergency hiring and the applicants’ attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq, or N.J.S.A. 18A:6-4.13 et seq.

Appointments, Re-Appointments, Resignations, Leaves, Retirements, etc., (Attachment 9A) and addendum.

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman			X			
Lewis	X		X			
Vena		X	X			
Hernandez-Manno						X
Rainiero			X			

- Job description – Physical Therapy Classroom Assistant (Attachment 9-B)

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman			X			
Lewis	X		X			
Vena		X	X			
Hernandez-Manno						X
Rainiero			X			

MISCELLANEOUS:

- MCSSSD Special Education & Child Study Team Procedure Reference Guide (no changes)
(For Review in the Office of the Assistant Superintendent)

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman			X			
Lewis	X		X			
Vena		X	X			
Hernandez-Manno						X
Rainiero			X			

- Revised and/or New Policies, Regulations, or By-Laws - First Reading (Attachment 9-C)

First Reading - Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

NONE

POLICIES

P1620 Administrative Employment Contracts (M)

P6440 Cooperative Purchasing (M)

P7450 Property Inventory (M)

REGULATIONS

NONE

Second Reading - Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

NONE

POLICIES

NONE

REGULATIONS

NONE

Abolished - Policies, Regulations, or By-Laws

NONE

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman			X			
Lewis	X		X			
Vena		X	X			
Hernandez-Manno						X
Rainiero			X			

REPORTS:

- Fire and Security Drill(s) for the month of October 2020 (Attachment 9-D)

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman			X			
Lewis	X		X			
Vena		X	X			
Hernandez-Manno						X
Rainiero			X			

- Harassment, Intimidation & Bullying as of October 2020:

Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
October	0	0	0
TOTAL	0	0	0

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman			X			
Lewis	X					
Vena		X	X			
Hernandez-Manno						X
Rainiero			X			

- Enrollment Data as of October 2020

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2019-2020	497	498	548	546	546	551	544	559	563	561	561	560
2020-2021	428	428	496	501								

	09/30/2020	10/31/2020
Mercer High School	236	240
Mercer Elementary School	188	192
Regional Day	7	7
Joseph F. Cappello School	<u>65</u>	<u>62</u>
TOTAL:	<u>496</u>	<u>501</u>

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman			X			
Lewis	X		X			
Vena		X	X			
Hernandez-Manno						X
Rainiero			X			

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Approve the MCSSSD Budget Planning Schedule for 2021/2022 (Attachment 11-a).

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

- b. Approve the addition of Direct Access Design EDU Plan with Horizon BC/BS of New Jersey in accordance with P.L. 2020 Chapter 44 (S2273/A20) (Attachment 11-b).

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

- c. Approve the services of Nick Sakowski to support a marketing plan for Mercer County Special Services School District effective July 1, 2020 through June 30, 2021 at the rate of \$40. per hour not to exceed \$2,000.

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

d. Approve Change of Use of Educational Space (Attachment 11-d).

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

e. Staff and Student Travel (Attachment 11-e).

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

f. Approval of Transportation Contract(s), Bids, Renewals and Addendum (11-f).

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

g. Miscellaneous Equipment Disposal List (Attachment 11-g).

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

- h. Approve to continue the Group Disability coverage with Standard Life Insurance Company year 2 of 2 beginning January 1, 2021 through December 31, 2022 with a rate guarantee of \$25.15 per employee per month.

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

- i. Approve the Parking Use Agreement between Mercer County Special Services School District and the Special Parent Advocacy Group (Attachment 11-i).

Bd. of Ed.	Motion	Second	Aye	Nay	Abstain	Absent
Morgan Santo			X			
Stockman		X	X			
Lewis	X		X			
Vena			X			
Hernandez-Manno						X
Rainiero			X			

12. PUBLIC SESSION:

Dr. Schneider reported we are working with principals and teams to open on November 9, 2020. We are watchful of the Governor’s Office in terms of a safe open. If we should hear anything different, we would make the appropriate changes.

Maureen Welsh, Teacher at MHS asked about the rehire of Trenton one on one’s.

Dr. Schneider reported that Mr. Bliss and Mr. Bittings are involved.

Denise Dombkoski, OT and JFC asked if staff or student are sick how are we contacted?

Dr. Schneider responded the NJDOH and CDS has guidance on how to communicate with staff and parents. Nurses will be in touch with Administration and via contact tracing those involved will be identified and contact the DOH who leads us through the process. We will notify the District that an event has occurred and will be contacted on a need to know basis. We may also send a robo call depending on the circumstances and depending of DOH guidance, whether per building or rooms, etc. Not necessarily get a robo call if the event is at MHS and you are at JFC.

Ms. Dombkoski said she feels the staff should be notified.

Leslie Brady, Teacher at MHS asked if the identified person cannot recall all points of contact should not the staff be notified.

Dr. Schneider responded District Announcements should notify the area of concern.

Ms. Brady asked how soon?

Dr. Schneider replied generally in half hour, we move rather quickly. Typically, the building principal would be working with the positive staff member. This is confidential, typically the person who is positive can identify who they were with, then DOH receives that information identified by a positive case in order for it to work. First concern is too much information to too many people; it has to be private. Everyone in the building have been identified and it is working.

Tina Jablonski, Teacher at JFC asked about a Community Update.

Dr. Schneider responded yes, it is on our website and is based on our local DOH.

Ms. Jablonski asked if the one-on-one aides were notified.

Dr. Schneider responded the attorneys are currently working on it and since it is a personnel issue, we cannot discuss at this time.

13. ADJOURNMENT

A Motion by Jan Lewis and Seconded by Gerald Stockman to adjourn the meeting passed by unanimous voice vote, (5) aye's (0) nays. Meeting was adjourned at 5:05 pm.

Respectfully submitted by:



Deborah Donnelly
Business Administrator/Board Secretary