

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Monday, November 4, 2019

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of October 1, 2019 Board Minutes
- 4b. Approval of the Executive Minutes of October 1, 2019 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: none

PERSONNEL:

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)
- Updated job description – Confidential Secretary to the Assistant Superintendent for Curriculum & Instruction (*Attachment 9-B*)

MISCELLANEOUS:

Recommend Board approve the following:

- MCSSSD Special Education & Child Study Team Procedure Reference Guide (*For Review in the Office of the Assistant Superintendent*)
- Approval to submit SFY 2020 Special Child Health Services, Early Hearing Detection and Intervention, Grant Application, amendment for the additional amount of \$12,653, for the period 04/01/2019 - 03/31/2020

- Approve Updated Curriculum (*For review in the Office of the Assistant Superintendent*)

Life and Career Education Skills (LACES) Curriculum: Grades 12 – 12+

Life Skills Curriculum: Grades 9 – 12+

Advanced Structured Learning Experiences Curriculum: Grades 12 – 12+

Social and Communication Skills Curriculum: Grades 9 – 12+

- Revised and/or New Policies, Regulations, or By-Laws - First Reading (*Attachment 9-C*)

BYLAWS - None

POLICIES

P3218 Use, Possession, or Distribution of Substances (M)

P4218 Use, Possession, or Distribution of Substances (M)

REGULATIONS

R3218 Use, Possession, or Distribution of Substances (M)

R4218 Use, Possession, or Distribution of Substances (M)

- Revised and/or New Policies, Regulations, or By-Laws - Second Reading (no changes made from first reading)

BYLAWS – None

POLICIES

P3159 Teaching Staff Member-School District Reporting Responsibilities (M)

P6112 Reimbursement of Federal and Other Grant Expenditures (M)

P8600 Student Transportation (M)

P8630 Bus Driver-Bus Aide Responsibility (M)

P8670 Transportation of Special Needs Students (M)

P9210 Parent Organizations

P9400 Media Relations

REGULATIONS

R6112 Reimbursement of Federal and Other Grant Expenditures (M)

R8600 Student Transportation

R8630 Emergency School Bus Procedures (M)

ABOLISHED - Policies, Regulations, or By-Laws -None

REPORTS:

Recommend Board approve the following:

- Fire and Security Drill(s) for the month of October 2019 (*Attachment 9-D*)

- Harassment, Intimidation & Bullying as of October 2019:

Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
October	0	0	0
TOTAL	0	0	0

- Enrollment Data as of October 2019

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2018-2019	454	454	547	567	571	575	579	580	581	586	587	588
2019-2020	497	498	548	546								

	09/30/2019	10/31/2019
Mercer High School	254	250
Mercer Elementary School	208	208
Regional Day	9	9
J. F. Cappello School	<u>77</u>	<u>79</u>
TOTAL:	<u>548</u>	<u>546</u>

11. **NEW BUSINESS**

Recommend Board approve the following:

- Approve the MCSSSD Budget Planning Schedule for 2020/2021 (Attachment 11-a).
- Approve to renew membership in the Burlington County Insurance Pool Joint Insurance Fund (BCIPJIF) effective through June 30, 2023(attachment 11-b).
- Approve the following affiliation agreements: (attachments 11-c)
 - Mercer County Community College
 - William Patterson University
 - Ryder University
- Approve for Reading Horizons to provide professional development training/curriculum lesson coaching for Mercer Elementary Certified staff who are implementing the Reading Horizon Elevate and Discovery curriculums in their classrooms. The dates of the training/coaching lessons will be scheduled during the month of December 2019 once board approved. The cost of the training is not to exceed \$4,500.

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- e. Approval to accept SFY 2020 Special Child Health Services, Early Hearing Detection and Intervention, Grant Application, for an additional amount of \$12,653 for the period 04/01/2019-03/31/2020.
 - f. Approve to accept three (3) donations each in the amount of \$1,000 from The First Day of School Foundation, Inc in the total amount of \$3,000 to the Mercer Elementary School.
 - g. Approve to accept a donation in the amount of \$250 from George & Kikuye Adamson to the Mercer Elementary School.
 - h. Approve to continue the Group Disability coverage with Standard Life Insurance Company beginning January 1, 2020 to December 31, 2021 with a rate guarantee of \$25.15 per employee per month (attachment 11-h).
 - i. Approve the Resolution to appoint Fredrick Hillman as the District Designated Employer Representative (DER) and Deborah Donnelly, alternate, authorized to take immediate action to remove suspected intoxicated (drug or alcohol) employees from safety-sensitive duties (attachment 11-i).
 - j. Staff and Student Travel (Attachment 11-j).
 - k. Approval of Transportation Contract(s), Bids, Renewals and Addendum (11-k).
 - l. Miscellaneous Equipment Disposal List (Attachment 11-l).
- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment