

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, July 7, 2020

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of June 9, 2020 Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: none

PERSONNEL:

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9-A)
- 2020 Extended School Year, Hourly and Contracted (Attachment 9-A1)
- 2020-2021 Substitute Renewal List (Attachment 9-A2)
- Professional Employment Agreement between Board of Education for the Mercer County Special Services School District and Frederick J. Hillman as Manager Technology and Buildings and Grounds for the period July 1, 2020 – June 30, 2021 (Attachment 9-A3)
- Professional Employment Agreement between Board of Education for the Mercer County Special Services School District and Udaya Batchu as Assistant School Business Administrator for the period July 1, 2020 – June 30, 2021 (Attachment 9-A4)

MISCELLANEOUS:

Recommend Board approve the following:

- Heather Pyle as the Affirmative Action Officer for the District, at no cost to the District, effective July 1, 2020 - June 30, 2021
- Affirmative Action Team Members for the District, to conduct the needs assessment and develop a Comprehensive Equity Plan, at no cost to the District, effective July 1, 2020 – June 30, 2021
 - a. Heather Pyle, Affirmative Action Officer
 - b. Brian V. Bittings, Clara Bigos and Carline Mirthil, Team Members
- Organizational Chart, effective 07/01/2020 (Attachment 9-B)
- Continuation of Charlotte Danielson Group Model for Teacher, Therapist, Child Study Team and support staff evaluation per code N.J.A.C. 6A.10., effective: 07/01/2020 - 06/30/2021
- Continuation of Stronge Leader Evaluation Model for Principals and Supervisors per code N.J.A.C. 6A.10., effective 07/01/2020 - 06/30/2021
- Mercer County Technical School District & Mercer County Special Services School District Coronavirus (COVID-19) Action Plan and eLearning Plan – as of June 9, 2020 (Attachment 9-C)
- 2019-2020 New Jersey High School Voter Registration Law Annual Statement of Assurance (Attachment 9-D)
- Revised and/or New Policies, Regulations, or By-Laws - First Reading (Attachment 9-E)

BYLAWS

B0152 Board Officers

POLICIES

P5330 Administration of Medication (M)

P7243 Supervision of Construction (M)

P8210 School Year

REGULATIONS

R5330 Administration of Medication (M)

- Revised and/or New Policies, Regulations, or By-Laws - Second Reading (no changes made from first reading)

BYLAWS – None

POLICIES –

P1581 Domestic Violence (M)

P2422 Health and Physical Education (M)

P8220 School Day (M)

P8462 Reporting Potentially Missing or Abused Children (M)

REGULATIONS –

R1581 Domestic Violence (M)

R8220 School Closings (M)

ABOLISHED -None

REPORTS:

Recommend Board approve the following:

- Fire and Security Drill(s) for the month of June 2020 - none
- Harassment, Intimidation & Bullying as of June 2020:

Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
October	0	0	0
November	0	0	0
December	0	0	0
January	0	0	0
February	0	0	0
March	0	0	0
April	0	0	0
May	0	0	0
June	0	0	0
TOTAL	0	0	0

- Enrollment Data as of June 2020

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2018-2019	454	454	547	567	571	575	579	580	581	586	587	588
2019-2020	497	498	548	546	546	551	544	559	563	561	561	560

	05/30/2020	06/30/2020
Mercer High School	252	252
Mercer Elementary School	208	207
Regional Day	11	11
Joseph F. Cappello School	<u>90</u>	<u>90</u>
TOTAL:	<u>561</u>	<u>560</u>

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Approve addendums to the 2019-2020 bus route contracts re-negotiated pursuant to the Implementation of P.L. 2020, Chapter 27 (attachments 11-a).
- b. Approve Kiker Learning Instructional Technology & Design to provide Professional Development training for all MCSSSD staff district-wide on September 8 and 9, 2020. The Kiker Learning Google for Education workshops will be provided by Richard Kiker and support staff on-line virtual training, cost not to exceed \$7,000.
- c. Approve renewal of contract with Software Advantage, Inc., for the microTRIPS software transportation service for 2020/2021 school year in the amount of \$4,000 (Attachment 11-c).
- d. Approve renewal of software agreement with School Dude Solutions Incorporated for State mandated automated work order system, as required by N.J.A.C. 6A:23A-6.9 for the period July 1, 2020 through Jun 30, 2021 renewal amount not to exceed \$6,754.24.
- e. Approve Heritage/Stewart Business Systems to cover maintenance on the following: District owned Canon machine; #LTA00508 at Joseph F Cappello School for the amount of \$56.50/month, includes 10,000 b/w per month for the period 7/1/2020 through 6/30/2021.
- f. Approve Stewart Business Systems to cover maintenance on the following District owned Xerox Machines ; #FMA015782/Mercer Elementary School, #FMA015795/Business Office, #VDR570068/Administration, #WTM766578/Joseph F Cappello School, #AYX991138/ Transportation Dept, #VDR556579/Assistant Superintendent Office, #FLB026965/Regional Day School, #XKP068909/Regional Day School, cost in the amount of \$2,325 per quarter, coverage cpc at \$0.01350 b/w and \$0.11000 color for the period 7/1/2020 through 6/30/2021 (Attachment 11-f).
- g. Staff and Student Travel (Attachment 11-g).
- h. Approve the following Request for Proposal, 21-01, 02, & 03 for Therapy Service vendors on an as needed basis for the 2020/21 school year:

RFP 21-01 SPEECH THERAPY	AWARDED VENDOR	SERVICE AT SCHOOL	SERVICE AT HOME	AAC EVALUATION
	Therapy Source	✓	✓	✓
	Kaleidoscope	✓	✓	✓
	MBG Therapy	✓	✓	✓
	Oxford	✓	✓	---

RFP 21-02 OCCUPATIONAL THERAPY 20-02	AWARDED VENDOR	SERVICE AT SCHOOL	SERVICE AT HOME	AAC EVALUATION
	Therapy Source	✓	✓	✓
	Kaleidoscope	✓	✓	✓
	Oxford	✓	✓	---

RFP 21-03 PHYSICAL THERAPY	AWARDED VENDOR	SERVICE AT SCHOOL	SERVICE AT HOME	AAC EVALUATION
	Therapy Source	✓	✓	✓
	Jump Ahead	✓	✓	✓
	Kaleidoscope	✓	✓	✓
	Oxford	✓	✓	---

- i. Approve IMX Medical Management Services Fit for Duty Exams for the 2020/21 school year up to \$700.00/per evaluation and up to \$2,000.00/per evaluation for specialty doctors.

- 12. Public Session
- 13. Executive Session
- 14. Adjournment