

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, June 1, 2021

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of May 11, 2021 Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports - None
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following:

- Partnership with CGI Communications to create a professional online video to highlight Mercer County Special Services School District

PERSONNEL:

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9-A)
- 2021-2022 Home Component Program – Staff Renewals (Attachment 9-A1)
- 2021-2022 Community Resource Program – Staff Renewals (Attachment 9-A2)
- Board of Education of Mercer County Special Services School District Confidential Secretary Staff General Benefits and Conditions of Employment contract for July 1, 2021 – June 30, 2022 (Attachment 9-A3)
- Board of Education of Mercer County Special Services School District Unaffiliated Support Staff General Benefits and Conditions of Employment contract for July 1, 2021 – June 30, 2022 (Attachment 9-A4)

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- Accept/Ratify Special Agreement as it relates to Employee #4220, effective date 04/27/2021 (Confidential copy sent to Board members)
- Approve resolution accepting the resignation of Dr. Kimberly J. Schneider, due to retirement, effective June 30, 2021 (Attachment 9-A5)

MISCELLANEOUS:

Recommend Board approve the following:

- 2020-2021 Governor’s Educator of the Year and Educational Services Professional of the Year Recipients:

Mercer High School –
Teacher: Jessica Jordan
Educational Service Professional: Jennifer Bilgrav

Mercer Elementary School –
Teacher: Lauren Cooper
Educational Service Professional: Jennifer Semple

Joseph F. Cappello School –
Teacher: Bobbi Shamy Parker
Educational Service Professional: Susan Ettman

- 2020-2021 Para-Professional of the Year Recipients:

Mercer High School – Melissa Nolan
Mercer Elementary – Deborah Barrett
Joseph F. Cappello – Sandi Caffarello

- Submit the Project Child Clinic Grant in the amount of \$19,329.00 for the period of 07/01/2021 – 06/30/2022
- Submit the Special Child Health Services County grant for \$104,345.00 for the period of 07/01/2021 – 06/30/2022
- Submit the Project Adults Grant for \$100,000.00 for the period of 07/01/2021 – 06/30/2022
- Revised and/or New Policies, Regulations, or By-Laws - First Reading

First Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

None

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POLICIES

None

REGULATIONS

None

Second Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

None

POLICIES

None

REGULATIONS

None

Abolished -- Policies, Regulations, or By-Laws

None

REPORTS:

Recommend Board approve the following:

- Fire and Security Drill(s) for the period of July 2020 through March 2021 and the month of May 2021 (Attachment 9-B)
- Harassment, Intimidation & Bullying as of May 2021

Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
October	0	0	0
November	0	0	0
December	0	0	0
January	0	0	0
February	0	0	0
March	1	0	1
April	0	0	0
May	0	0	0
TOTAL	1	0	1

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- Enrollment Data as of May 2021

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2019-2020	497	498	548	546	546	551	544	559	563	561	561	560
2020-2021	428	428	496	501	503	505	506	502	501	501	502	

	04/30/2021	05/31/2021
Mercer High School	241	245
Mercer Elementary School	189	189
Regional Day	9	6
Joseph F. Cappello School	<u>62</u>	<u>62</u>
TOTAL:	<u>501</u>	<u>502</u>

11. NEW BUSINESS

Recommend Board approve the following:

- a. Approve to contract with Attorney Walter R. Bliss, Jr. for legal services as Board Attorney for the period beginning July 1, 2021 through June 30, 2022 in the amount of \$54,056 (Attachment 11-a).
- b. Approve the professional services agreement of David N. Sharlin, P.O., F.A.A.P. as the School Medical Director for the 2021/2022 school year in the amount of \$55,805 (Attachment 11-b).
- c. Approve Resolution authorizing the District Purchasing Agent to make purchases of goods and services with State contract vendors for the 2021/2022 school year (Attachment 11-c).
- d. Approve the Resolution to Transfer the Integrated Preschool Program Enterprise Fund in the Amount of \$37,392.38 to the Clinic Enterprise Fund (Attachment 11-d).
- e. Approve the Amendment to Provide Fixed Rate Insured Prescription Drug Management Services (Attachment 11-f).
- f. Approve Prior Nami Business Systems to cover maintenance on the following District owned Sharp and Canon Copiers;
#SMD00562 at \$396/year, #LTA00508 @ \$660/year, #8506123X @ \$137.50/year,
#8506093 @ \$137.50/year, #05002485 @ \$825/year, #55010258 @ \$2400/year,
XWZ00500 @ \$1320/year and XWZ00501 @ \$1320/year or the period 7/1/2021 through 6/30/2022.

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- g. Approve Agreement for Local Education Agencies (LEA-Mercer County Special Services School District) Consolidating School Meal Programs with Mercer County Technical Schools MCTS) in order to support the MCTS full-time academies and Rubino Academy students for the 2021/2022 school year (Attachment 11-g).
- h. Approve to award the RFP for therapy Services for the 2021/2022 school year as follows:

RFP 22-01 Occupational Therapy RFP 22-02 Physical Therapy RFP 22-03 Speech Therapy	AWARDED VENDOR	SERVICE AT SCHOOL	SERVICE AT HOME	AAC EVALUATION
	Therapy Source	✓	✓	✓
	Jump Ahead	✓	✓	✓

- i. Approve the Community Resource Team Fee, Community Resource Assessment Service Fee Schedule - 2021/22 school year, Project Child Clinic Grant Services Fee Schedule - 2021/2022 school year (Attachment 11-i).
- j. Approve the BusBoss Support Agreement and the Districtpatrol Service & Support Agreements. in the amount of \$2,520 beginning July 1, 2021 through June 30, 2022 (Attachment 11-j).
- k. Approve the annual maintenance and support of the District’s Policy and Regulation Manuals and annual subscription to New Jersey School Digest for the 2021/22 school year to Strauss Esmay Associates, LLP for \$4,290.
- l. Approve renewal of System 3000 software and license support fee of \$27,028 for payroll, personnel, accounting and employee portal fee of \$3,329 and hosting fee of \$5,406 for the 2021/22 school year for a total of \$35,763.
- m. Approve Pitney Bowes Postage Meter Rental for DM475 Mailing Machine to cover 7/1/2021 to 6/30/2022 at \$171/quarter and \$571.50/year for Service agreement.
- n. Agreement to contract with Dr. William P Hayes of Alexander Road Associates in Psychiatry, Psychology & Counseling, Princeton, NJ, for assessment services in the 2021/2022 school year at a rate of \$595 per assessment hour (Attachment 11-n).
- o. Approve to renew Cooperative Purchasing Agreements in 2021/2022 with the following: Hunterdon Educational Services Commission, Education Services Commission of New Jersey (formerly MRESC) and Mercer County Cooperative Purchasing System.
- p. Approve the Contract with Eastern Armored Services, Inc. to transport District deposits from Mercer High School to PNC Bank per scheduled dates for the period September 1, 2021 thru June 30, 2022 at \$36. per diem (Attachment 11-p).

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- q. Approve the Capital Reserve Account Resolution for an amount not to exceed \$800,000 (Attachment 11-q).
 - r. Miscellaneous Equipment Disposal List (Attachment 11-r).
 - s. Approve the Statement of Appreciation Resolution for Board President, Camille Rainiero (Attachment 11-s).
 - t. Approve the agreement with CGI Communications to create a professional online video to highlight Mercer County Special Services School District at a cost of \$5,495 (Attachment 11-t).
 - u. Approve Transportation Bus Evacuation Drills for the 2020/2021 School Year (Attachment 11-u).
 - v. Approval of Transportation Contract(s), Bids, Renewals and Addendum (11-v).
 - w. Approve contract with Robert Wood Johnson Health Occupational & Corporate Health to provide pre-employment services to MCSSSD, effective June 1, 2021 through June 30, 2022. (Attachment 11-w).
 - x. Approve the donation of professional use codes from Prentke Romich Company and Speak For Yourself LLC for use of Applications “Speak For Yourself” and “Touchchat with WordPower” for assistive technology.
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- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment