

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, March 3, 2020

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of February 4, 2020 Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: none

PERSONNEL:

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)
- Job description – Assistant Superintendent (*Attachment 9-B*)

MISCELLANEOUS:

Recommend Board approve the following:

- Revised and/or New Policies, Regulations, or By-Laws - First Reading

BYLAWS - None

POLICIES - None

REGULATIONS - None

- Revised and/or New Policies, Regulations, or By-Laws - Second Reading (no changes made from first reading)

BYLAWS – None

POLICIES – None

REGULATIONS – None

ABOLISHED -None

REPORTS:

Recommend Board approve the following:

- Fire and Security Drill(s) for the month of February 2020 (*Attachment 9-C*)
- Harassment, Intimidation & Bullying as of February 2020:

| Month | Investigations | HIB | Non-HIB |
|--------------|-----------------------|------------|----------------|
| July | 0 | 0 | 0 |
| August | 0 | 0 | 0 |
| September | 0 | 0 | 0 |
| October | 0 | 0 | 0 |
| November | 0 | 0 | 0 |
| December | 0 | 0 | 0 |
| January | 0 | 0 | 0 |
| February | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 |

- Enrollment Data as of February 2020

| | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June |
|------------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| 2018-2019 | 454 | 454 | 547 | 567 | 571 | 575 | 579 | 580 | 581 | 586 | 587 | 588 |
| 2019-2020 | 497 | 498 | 548 | 546 | 546 | 551 | 544 | 559 | | | | |

| | 1/31/2020 | 2/29/2020 |
|---------------------------|-------------------|-------------------|
| Mercer High School | 254 | 254 |
| Mercer Elementary School | 211 | 209 |
| Regional Day | 9 | 11 |
| Joseph F. Cappello School | <u>70</u> | <u>85</u> |
| TOTAL: | <u>544</u> | <u>559</u> |

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Approve Wiss & Company, LLP, Engagement Letter for Mercer County Special Services School District Financial Audit for year ending June 2020 in the amount not to exceed \$64,900 (Attachment 11-a).
- b. Approve DJ Michael Gaspari for the Annual Spring Fling at the Joseph F. Cappello school to be held on March 27, 2020 at no cost to the District.
- c. Approve the Kiwanis Club of Trenton to hold the Annual Easter Egg Hunt for the student of the Joseph F. Cappello School on April 9, 2020.
- d. Approve Cy Masterpole to provide professional development training for the District’s School Nurses and annual recertification of the American Red Cross CPR/AED. The training to be held on Thursday, March 19, 2020 and limited to the seven (7) school nurses at a cost not exceed \$450.
- e. Approve to accept a donation in the amount of \$300 from Matthew Hunt for the students of the Mercer High School.
- f. Approve the Hamilton High West Chorus to perform for the students of the Mercer Elementary School on April 3, 2020.
- g. Approve Hops Pearce of the Harlem Globetrotters to provide an Anti-Bullying Assembly to the students of the Mercer High School on February 26, 2020.
- h. Approve Chef Ray Gennaro to visit the Mercer High School Foodservice Classroom to provide our students with a cooking demonstration on March 8/9, 2020, Chef Ray will provide the foods he will prepare at no cost to the District.
- i. Staff and Student Travel (Attachment 11-i).
- j. Approve Transportation Contract(s), Bids, Renewals and Addendum (Attachment 11-j).
- k. Miscellaneous Equipment Disposal List (Attachment 11-k).

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- l. Approve acceptance of quote to contract with Orbit Software Inc for Bus Boss Professional Transportation Routing and Management Software beginning March 4, 2020 through June 30, 2021 in the amount of \$27,935 (Attachment 11-l).
 - m. Approve Resolution to submit tentative 2020/21 Mercer County Special Services School District Budget to the Executive County Superintendent (Attachment 11-m).
 - n. Approve to contract with Monmouth Ocean Educational Services Commission (M-OESC) for the period July 1, 2020 to June 30, 2021 on an as needed nursing basis for nursing services (Attachment 11-n).
 - o. Approve the revised Resolution to adopt a Maximum Travel Budget for 2020/2021 (Attachment 11-o).
12. Adjournment