

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, October 6, 2020

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of September 1, 2020 Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications –
8. Committee Reports - None
9. Superintendent’s Agenda
11. New Business

**SUPERINTENDENT’S AGENDA**

**NEW/SPECIAL PROJECTS:**

Recommend Board approve the following: none

**PERSONNEL:**

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9-A)

**MISCELLANEOUS:**

Recommend Board approve the following:

- 2020-2021 Statement of Assurance Regarding the Use of Paraprofessional Staff (Attachment 9-B)
- Extended School Year Calendar – Summer 2021 (Attachment 9-C)
- School Safety and Security Plan – Mercer High School/Regional Day School Annual Update  
*(available for review in the Administrative Offices)*
- School Safety and Security Plan – Joseph F. Cappello School Annual Update *(available for review in the Administrative Offices)*

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- School Safety and Security Plan – Mercer Elementary School Annual Update (*available for review in the Administrative Offices*)
- Approval to Submit application for Kids Gardening.org/Klorane Botanical Foundation, 2021 Budding Botanist Grant. The purpose is to further grow the community gardens with a focus on improved irrigation and increased crop variety at Mercer High School. If selected, recipient would receive \$1,200.00 (\$1,000.00 check + \$200.00 in gardening materials). Deadline for grant application is October 30, 2020. Grant application is being submitted by Mercer High School.
- Approve to submit the modified and changed Special Child Health and Early Intervention Services (SCHEIS) Grant in the amount of \$156,000 to provide partial support for Special Child Health Services (SCHS) Case Management for the period 10/01/2020 - 06/30/2021.
- Revised and/or New Policies, Regulations, or By-Laws - First Reading

**First Reading** -- Revised and/or New Policies, Regulations, or By-Laws

***BYLAWS***

NONE

***POLICIES***

NONE

***REGULATIONS***

NONE

**Second Reading** -- Revised and/or New Policies, Regulations, or By-Laws

***BYLAWS***

NONE

***POLICIES***

P1648.02 Remote Learning Options for Families (M)

P1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M)

P2270 Religion in the Schools

P5200 Attendance (M)

P8320 Personnel Records (M)

***REGULATIONS***

R5200 Attendance (M)

R8320 Personnel Records (M)

**Abolished** -- Policies, Regulations, or By-Laws

NONE

**REPORTS:**

Recommend Board approve the following:

- Fire and Security Drill(s) for the month of September 2020 - none
- Harassment, Intimidation & Bullying as of September 2020:

Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
<b>TOTAL</b>	0	0	0

- Enrollment Data as of September 2020

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
<b>2019-2020</b>	497	498	548	546	546	551	544	559	563	561	561	560
<b>2020-2021</b>	428	428	496									

	08/31/2020	09/30/2020
Mercer High School	170	236
Mercer Elementary School	177	188
Regional Day	6	7
Joseph F. Cappello School	<u>75</u>	<u>65</u>
<b>TOTAL:</b>	<u>428</u>	<u>496</u>

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Approve the change of date for A Partnership for Change (APFC) to provide professional development training for Mercer High School staff on October 13, 2020. (originally scheduled for March 19, 2020). The training entitled Teen Dating Abuse will include types of abuse, warning signs, safety planning, how to support a victim, intervention strategies and resources. The cost not to exceed \$600.
- b. Approve member participation in the PEPPM (Pennsylvania Education Purchasing Program for Microcomputers) National Technology Cooperative Purchasing Program (attachment 11-b).

- c. Approve a lease through Canon USA c/o Prior Nami Business Systems under NJ State Contract A40462 for a Canon Image Runner 4751 to replace an aged copier located in the Business Office. Lease term is for 48 months at \$224.31 per month to include machine and maintenance. Option to purchase at Fair Market Value (FMV) at lease end.
- d. Approve a Postage Machine Lease and Meter Rental through FP Mailing Solutions for a Post Base Vision S5 Package for 36 months located at Joseph F Cappello School in the main office at \$60 per month.
- e. Approve a Postage Machine Lease and Meter Rental through Great America Financial Service for a Post Base Vision A5 Package for 60 months located at Mercer High School in the main office at \$116.30 per month.
- f. Approve to accept the revised Special Child Health and Early Intervention Services (SCHEIS) Grant in the amount of \$52,000 to provide partial support for Special Child Health Services (SCHS) Case Management for the period 07/01/2020-09/30/2020, \$156,000 for the period 10/01/2020-06/30/2021 total award \$208,000 (Attachment 11-f).
- g. Approve to award the Kitchen Equipment Repair Bid #103-MCSSSDCPS-21-10 to Malachy Mechanical Company as needed based on time and materials in the amount not to exceed \$24,750 for the 2020/2021 school year and \$24,750 for the 2021/2022 school year and \$26,850 for the 2022/2023 school year for a total of \$76,350 (Attachment 11-g).
- h. Approve to award the HVAC Repairs and Maintenance Bid #103-MCSSSDCPS-21-11 to McCloskey Mechanical Contractors, Inc., based on time and materials in the amount not to exceed \$186,334.65 for the 2020/2021 school year and \$188,846.95 for the 2021/2022 school year and \$191,750.35 for the 2022/2023 school year for a total of \$566,931.95 (Attachment 11-h).
- i. Approve to award the Inspection and Maintenance of Fire Alarms and Life Safety Systems Bid #103-MCSSSDCPS-21-12 to Absolute Protective Systems, Inc., based on time and materials in the amount not to exceed \$35,649 for the 2020/2021 school year and \$36,769 for the 2021/2022 school year and \$37,144 for the 2022/2023 school year for a total of \$109,562 (Attachment 11-i).
- j. Approve to award the Building Physical Security Solutions Bid #103-MCSSSDCPS-21-13 to Dynamic Security based on time and materials in the amount not to exceed \$51,848 for the 2020/2021 school year and \$52,620.40 for the 2021/2022 school year and \$53,180.96 for the 2022/2023 school year for a total of \$157,659.36 (Attachment 11-j).
- k. Approve to award the Electrical Services Bid #103-MCSSSDCPS-21-14 to Magic Touch Construction based on time and materials in the amount not to exceed \$67,806 for the 2020/2021 school year and \$66,60.25 for the 2021/2022 school year and \$68,453.50 for the 2022/2023 school year for a total of \$202,866 (Attachment 11-k).

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- l. Approve to award the Generator Inspection Bid #103-MCSSSDCPS-21-15 to Gen Serve., based on time and materials in the amount not to exceed \$14,380 for the 2020/2021 school year and \$14,380 for the 2021/2022 school year and \$14,380 for the 2022/2023 school year for a total of \$43,140 (Attachment 11-l).
  - m. Approve to award the Plumbing Services Bid #103-MCSSSDCPS-21-16 to Magic Touch Construction based on time and materials in the amount not to exceed \$68,703.50 for the 2020/2021 school year and \$69,362.50 for the 2021/2022 school year and \$70,027.25 for the 2022/2023 school year for a total of \$208,093.25 (Attachment 11-m).
  - n. Approve to award the Grease Trap Cleaning Services Bid #103-MCSSSDCPS-21-17 to Russell Reid Waste Hauling based on time and materials in the amount not to exceed \$2,150 for the 2020/2021 school year and \$2,150 for the 2021/2022 school year and \$2,150 for the 2022/2023 school year for a total of \$6,450 (Attachment 11-n).
  - o. Approve to award the Roof Technician Bid #103-MCSSSDCPS-21-18 to Northeast Roof Maintenance based on time and materials in the amount not to exceed \$20,900 for the 2020/2021 school year and \$20,900 for the 2021/2022 school year and \$20,900 for the 2022/2023 school year for a total of \$62,700 (Attachment 11-o).
  - p. Staff and Student Travel (Attachment 11-p).
  - q. Approval of Transportation Contract(s), Bids, Renewals and Addendum (11-q).
  - r. Miscellaneous Equipment Disposal List (Attachment 11-r).
  - s. Approve the Roxey Ballet Dance Program for the students of Mercer Elementary School at no cost to the District. Program dates: January 5, 7, 12, 13 & 14, 2021, two classes: 9:30-10:30 & 10:30 – 11:30. Informal Showing Date which may be streamed virtually for the school and will occur Friday, January 15, 2021 from 10:30 – 11:15. Classes will be implemented via Zoom, In person Hybrid or a combination of both (Attachment 11-s).
12. Public Session
  13. Executive Session
  14. Adjournment