

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, June 9, 2020

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of May 5, 2020 Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports - None
9. Superintendent’s Agenda
11. New Business

**SUPERINTENDENT’S AGENDA**

**NEW/SPECIAL PROJECTS:**

Recommend Board approve the following: none

**PERSONNEL:**

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9-A)
- 2020-2021 Reappointment of Unaffiliated Staff (Attachment 9-A1)
- 2020-2021 Home Component Program – Staff Renewals (Attachment 9-A2)
- 2020-2021 Community Resource Program – Staff Renewals (Attachment 9-A3)

**MISCELLANEOUS:**

Recommend Board approve the following:

- Submit the Project Child Clinic Grant in the amount of \$19,329.00 for the period of 07/01/2020 – 06/30/2021
- Submit the Special Child Health Services County grant for \$104,345.00 for the period of 07/01/2020 – 06/30/2021

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- Submit the Project Adults Grant for \$100,000.00 for the period of 07/01/2020 – 06/30/2021
- Approve to submit the modified and changed Special Child Health and Early Intervention Services (SCHEIS) Grant in the amount of \$52,000 to provide partial support for Special Child Health Services (SCHS) Case Management for the period 07/01/2020-09/30/2020. (previously approved in April 2020 for \$208,000 for the period 07/01/2020-06/30/2021).
- 2019-2020 Governor’s Educators of the Year Participation and Recipients (Attachment 9B)
- 2019-2020 Paraprofessionals of the Year Recipients (Attachment 9C)
- Revised and/or New Policies, Regulations, or By-Laws - First Reading (Attachment 9D)

**BYLAWS** - None

**POLICIES** –

P1581 Domestic Violence (M)

P2422 Health and Physical Education (M)

P8220 School Day (M)

P8462 Reporting Potentially Missing or Abused Children (M)

**REGULATIONS** –

R1581 Domestic Violence (M)

R8220 School Closings (M)

- Revised and/or New Policies, Regulations, or By-Laws - Second Reading (no changes made from first reading)

**BYLAWS** – None

**POLICIES** – None

**REGULATIONS** – None

**ABOLISHED** -None

**REPORTS:**

Recommend Board approve the following:

- Fire and Security Drill(s) for the month of May 2020 - none

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- Harassment, Intimidation & Bullying as of May 2020:

Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
October	0	0	0
November	0	0	0
December	0	0	0
January	0	0	0
February	0	0	0
March	0	0	0
April	0	0	0
May	0	0	0
<b>TOTAL</b>	0	0	0

- Enrollment Data as of May 2020

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
<b>2018-2019</b>	454	454	547	567	571	575	579	580	581	586	587	588
<b>2020-2021</b>	497	498	548	546	546	551	544	559	563	561	561	

	04/30/2020	05/30/2020
Mercer High School	252	252
Mercer Elementary School	208	208
Regional Day	11	11
Joseph F. Cappello School	<u>90</u>	<u>90</u>
<b>TOTAL:</b>	<u>561</u>	<u>561</u>

11. **NEW BUSINESS**

Recommend Board approve the following:

- Approve to contract with Attorney Walter R. Bliss, Jr. for legal services as Board Attorney for the period beginning July 1, 2020 through June 30, 2021 in the amount of \$52,996 (Attachment 11-a).
- Approve Agreement for Local Education Agencies (LEA-Mercer County Special Services School District) Consolidating School Meal Programs with Mercer County Technical Schools MCTS) in order to support the MCTS full-time academies and Rubino Academy students for the 2020/2021 school year (Attachment 11-b).

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- c. Approve the Community Resource Team Fee, Community Resource Assessment Service Fee Schedule - 2020/21 school year, Project Child Clinic Grant Services Fee Schedule - 2020/2021 school year (Attachment 11-c).
- d. Approve the Student Affiliation agreement between Mercer County Special Services School District and Rutgers’s University (Attachment 11-d).
- e. Agreement to contract with Dr. William P Hayes of Alexander Road Associates in Psychiatry, Psychology & Counseling, Princeton, NJ, for assessment services in the 2020/2021 school year at a rate of \$595 per assessment hour (Attachment 11-e).
- f. Approve the professional services agreement of David N. Sharlin, P.O., F.A.A.P. as the School Medical Director for the 2020/2021 school year in the amount of \$55,150 (Attachment 11-f).
- g. Approve agreement with Paul’s Commodity Hauling, Inc. to provide delivery of State Food Commodities to be managed and invoiced through Sodexo for the 2020/2021 school year per agreement (Attachment 11-g).
- h. Approve the Transfer of Funds from the General Fund to the Food Service Enterprise Fund in the amount of \$55,000 to cover loses related to the COVID-19 emergency.
- i. Approve the Revised Food Service Management Company Cost Reimbursable Contract Renewal at the Management/Administrative Flat Fee of \$55,253 with a break-even guarantee with Sodexo Incorporated for School Year 2020/2021 (attachment 11-i).
- j. Approve the Agreement of lunch prices for 2020/2021 School Year:

2020/2021 Breakfast, Lunch & Milk Prices:

<u>Breakfast</u>	<u>Student</u>
Mercer High	\$1.65
Joseph F. Cappello	\$1.65
Mercer Elementary	\$1.65
Mercer County Vo-Tech	\$1.65
Rubino Academy	\$1.65

2019/2020 Reduced Price Breakfast for all schools will be \$.30

<u>Lunch</u>	<u>Student</u>	<u>Adult</u>
Mercer High	\$3.10	\$4.50
Joseph F. Cappello	\$2.95	\$4.50
Mercer Elementary	\$2.95	\$4.50
Mercer County Vo-Tech	\$3.10	\$4.50
Rubino Academy	\$3.10	\$4.50

Reduced Price Lunch for all schools will be \$.40  
Milk Prices (flavored and un-flavored) will be \$.50

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- k. Approve the annual maintenance and support of the District's Policy and Regulation Manuals and annual subscription to New Jersey School Digest for the 2020/21 school year to Strauss Esmay Associates, LLP for \$4,240.
- l. Approve renewal of System 3000 software and license support fee of \$25,988 for payroll, personnel, accounting and employee portal fee of \$5,665 for the 2020/21 school year for a total of \$31,653.
- m. Approve to accept a donation to the Mercer County Special Services School District from Mr. & Mrs. Gerald Stockman in the amount of \$250.
- n. Approve to renew Cooperative Purchasing Agreements in 2020/2021 with the following: Hunterdon Educational Services Commission, Education Services Commission of New Jersey (formerly MRESC) and Mercer County Cooperative Purchasing System.
- o. Miscellaneous Equipment Disposal List (Attachment 11-o).
- p. Approve the resolution to accept a \$127,188 surplus distribution from the BCIPJIF to be applied towards 2020/2021 premium (Attachment 11-p).
- q. Approve the Capital Reserve Account Resolution for an amount not to exceed \$800,000 (Attachment 11-q).
- r. Approve Resolution authorizing the District Purchasing Agent to make purchases of goods and services with State contract vendors or the 2020/2021 school year (Attachment 11-r).
- s. Approve the Resolution Increasing the Bid Threshold for the Qualified Purchasing Agent (Attachment 11-s).
- t. Approve Prior Nami Business Systems to cover maintenance on the following Sharp Machines; #05002485 at \$825 per year located in High School Career Center, #8506123X at \$137.50 per year located in Special Child Health Services, #8506093 at \$137.50 per year located in Administration, #15005649 at \$1650 per year located in Mercer Elementary School, #55010258 at \$2400 per year located at the High School Office for the period 7/1/2020 through 6/30/2021 (attachment 11-t).
- u. Approve month 9 through 15 of 36 months with Canon USA for Lease to Own Agreement 7/1/2020 to 6/30/2021 for Canon #PYJ90308 located at JFC in Nurse's Office at \$105.53/month.
- v. Approve months 32 through 36 of 36 months with Canon USA for Lease to Own Agreement for Canon #SMD00562 located at JFC at \$346.24/month.
- w. Approve months 27 through 36 of 36 months with Canon USA for Lease to Own Agreement for Canon #XWZ00501 located at MES at \$568.89/month.
- x. Approve months 27 through 36 of 36 months with Canon USA for Lease to Own Agreement for Canon #XWZ00500 located at MHS at \$533.27/month.

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- y. Approve Pitney Bowes Postage Meter Rental for DM475 Mailing Machine to cover 7/1/20 to 6/30/2021 at \$171/quarter and \$571.50/year for Service agreement.
- z. Approve Neopost Rental for months 33 through 36 of 36 months Rental for IS-350 Mailing Machine located at JFC at \$191.85/quarter.
- aa. Approve Neopost Rental for months 33 through 36 of 36 months Rental for IN-360 Mailing Machine located at High School at \$79.95/month.
- bb. Approve Transportation Bus Evacuation Drills for the 2019/120 School Year (Attachment 11-bb).
- cc. Approve to accept the Project Child Clinic Grant in the amount of \$19,329.00 for the period of 07/01/2020 – 06/30/2021.
- dd. Approve to accept the Special Child Health Services County grant for \$104,345.00 for the period of 07/01/2020 – 06/30/2021.
- ee. Approve to accept the Project Adults Grant for \$100,000.00 for the period of 07/01/2020 – 06/30/2021.

- 12. Public Session
- 13. Executive Session
- 14. Adjournment